



A Guide to  
**ACCESSING OUR INFORMATION**

Manual in terms of Section 51 of the  
Promotion of Access to Information Act (PAIA) and  
The Protection of Personal Information Act (PoPIA)

Contents

- 1. Glossary ..... 3
- 2. Preamble and Purpose of the Manual ..... 5
- 3. Overview ..... 5
- 4. Section A - Contact details for access to information of Deutsche Bank AG Johannesburg Branch ..... 6
- 5. Section B- PAIA and The Information Regulator Guide ..... 7
- 6. Categories of records of Deutsche Bank AG Johannesburg Branch which are available without a person having to request access..... 8
- 7. Description of records of Deutsche Bank AG Johannesburg Branch which are available in accordance with any other legislation ..... 8
- 8. Description of subjects on which Deutsche Bank AG Johannesburg Branch holds records and Categories of information collected ..... 9
  - 8.1. Personnel records .....10
  - 8.2. Client-related records.....10
  - 8.3. Private body records.....10
  - 8.4. Other party records.....11
- 9. Processing of Personal Information .....11
  - 9.1. Purpose of processing information .....11
  - 9.2. Description of the categories of data subjects and the information or categories of information relating thereto .....11
  - 9.3. Recipients to whom the information may be supplied .....12
  - 9.4. Planned transborder flows of information .....12
  - 9.5. Information Security Measures .....12
  - 9.6. Conditions for processing Personal Information.....12
- 10. Procedure for requesting access to the above information (PAIA) and (PoPIA).....13
- 11. Availability of the Manual .....14
- 12. Updating of the Manual .....15
- 13. ANNEXURE A: Product Offering and Branch Organogram .....15
- 14. ANNEXURE B: Fees schedule.....16
- 15. ANNEXURE C: PAIA Access related forms .....16

## 1. Glossary

Term	Definition
DBJ	Deutsche Bank AG Johannesburg, the South African branch of the multi-national Investment Bank
CEO	Chief Executive Officer
Client	Any natural (i.e. an individual) or juristic (e.g. a company, fund, or other legally recognised entity) person that receives services from DBJ
consent	means any voluntary, specific and informed expression of will in terms of which permission is given for the processing of personal information.
DBJ	Deutsche Bank AG Johannesburg Branch
DIO	Deputy Information Officer
direct marketing	means to approach a data subject, either in person or by mail or electronic communication, for the direct or indirect purpose of— (a) promoting or offering to supply, in the ordinary course of business, any goods or services to the data subject; or (b) requesting the data subject to make a donation of any kind for any reason.
electronic communication	means any text, voice, sound or image message sent over an electronic communications network which is stored in the network or in the recipient's terminal equipment until it is collected by the recipient;
information officer	The designated Information Officer/s or head of the body, as described in this manual, responsible for discharging the duties and responsibilities assigned to the Information Officer as prescribed in terms of PAIA and POPIA.
IO	Information Officer
person	means a natural person or a juristic person
personal information	means information relating to an identifiable, living, natural person, and where it is applicable, an identifiable, existing juristic person, including, but not limited to— (a) information relating to the race, gender, sex, pregnancy, marital status, national, ethnic or social origin, colour, sexual orientation, age, physical or mental health, well-being, disability, religion, conscience, belief, culture, language and birth of the person; (b) information relating to the education or the medical, financial, criminal or employment history of the person; (c) any identifying number, symbol, e-mail address, physical address, telephone number, location information, online identifier or other particular assignment to the person; (d) the biometric information of the person; (e) the personal opinions, views or preferences of the person; (f) correspondence sent by the person that is implicitly or explicitly of a private or confidential nature or further correspondence that would reveal the contents

Term	Definition
	<p>of the original correspondence;</p> <p>(g) the views or opinions of another individual about the person; and</p> <p>(h) the name of the person if it appears with other personal information relating to the person or if the disclosure of the name itself would reveal information about the person.</p>
PAIA	means Act No. 2 of 2000: Promotion of the Access of Information Act, 2000
POPIA	means Act No. 4 of 2013: Protection of Personal Information Act, 2013
processing	<p>means any operation or activity or any set of operations, whether or not by automatic means, concerning personal information, including—</p> <p>(a) the collection, receipt, recording, organisation, collation, storage, updating or modification, retrieval, alteration, consultation or use;</p> <p>(b) dissemination by means of transmission, distribution or making available in any other form; or</p> <p>(c) merging, linking, as well as restriction, degradation, erasure or destruction of information.</p>
public record	means a record that is accessible in the public domain and which is in the possession of or under the control of a public body, whether or not it was created by that public body.
record	<p>means any recorded information—</p> <p>(a) regardless of form or medium, including any of the following:</p> <p>(i) Writing on any material;</p> <p>(ii) information produced, recorded or stored by means of any tape-recorder, computer equipment, whether hardware or software or both, or other device, and any material subsequently derived from information so produced, recorded or stored;</p> <p>(iii) label, marking or other writing that identifies or describes anything of which it forms part, or to which it is attached by any means;</p> <p>(iv) book, map, plan, graph or drawing;</p> <p>(v) photograph, film, negative, tape or other device in which one or more visual images are embodied so as to be capable, with or without the aid of some other equipment, of being reproduced;</p> <p>(b) in the possession or under the control of a responsible party;</p> <p>(c) whether or not it was created by a responsible party; and</p> <p>(d) regardless of when it came into existence.</p>
Requester	Any person or entity making a request for access to a record that is under the control of DBJ

Term	Definition
Regulator	means the Information Regulator established in terms of section 39.
SAHRC	South African Human Rights Commission

## 2. Preamble and Purpose of the Manual

The Promotion of Access to Information Act No. 2 of 2000, (“PAIA”) came into operation on 23 November 2001. Section 51 of this Act requires that Deutsche Bank Johannesburg (DBJ), as a private body, to compile a manual giving information to the public regarding the procedure to be followed in requesting information from DBJ for the purpose of exercising or protecting rights.

The Protection of Personal Information Act No.4 of 2013 (“PoPIA”) was assented by the President of the Republic on 26 November 2013 and became effective, 1 July 2020. It seeks to promote the protection of personal information processed by public and private bodies by introducing conditions for the processing of personal information and providing for mechanisms to regulate the flow of information.

The two pieces of legislation have as their objective the furtherance of Section 14 and 32 of the Constitution of the Republic which provide for the right to privacy and the right to access to information held by another person that is required for the protection of any rights.

The PAIA Manual is the practical tool enacting the right to access information.

To the public the Manual serves to:

- Provide the public with an indication of information held and processed by DBJ as well as the purpose for which information is processed.
- The manual also briefly provides the manner in which DBJ information is handled.
- It also provides details on which information an application for access can be made.
- Provide the public with sufficient understanding of the process for a request for information and the available resource in this regard.
- Provide the public with the relevant contact details of the Information Officer and the Deputy Information Officer so that they have access to DBJ’s first point of call as it relates to accessing the information held by DBJ.

The manual also serves to demonstrate DBJ’s commitment to transparency and accountability to all its stakeholders and members of the public.

## 3. Overview

Deutsche Bank AG Johannesburg Branch (“DBJ”) is registered as a branch of Deutsche Bank AG (incorporated in Germany) under the Banks Act, 1990, and is registered as an authorised dealer in foreign exchange by the South African Reserve Bank. This entity is also registered as a member of the Interest Rate Market of the JSE Limited (formerly the Bond Exchange of South Africa) and as a Primary Dealer in Government Bonds authorised by the National Treasury. The branch also offers Foreign Exchange services as well as cash management solutions for institutional clients. The branch, as part of its business model, partakes or originates debt structuring programmes for various

corporate entities. The branch also acts as an intermediary for various mergers and acquisitions for South African entities.

DBJ is an authorised financial services provider by the Financial Sector Conduct Authority (FSP No16698). DBJ is also an accountable institution in terms of the Financial Intelligence Centre Act of 2017 (FICA). DBJ also assumes the role of a Responsible Party in compliance with the Protection of Personal Information Act.

The internal governance of the branch is entrusted to the branch managers who exercise authority on behalf of the management board in Frankfurt.

#### 4. Section A - Contact details for access to information of Deutsche Bank AG Johannesburg Branch

All requests for information in terms of the PAIA and PoPIA should be addressed to:

The Information Officer and Head of Compliance

Deutsche Bank AG Johannesburg Branch

##### **Postal address**

Private Bag X9933

Sandton

2146

##### **Physical address**

2nd Floor North Towers

140 West Street

Sandton

2196

**Telephone:** (011) 775 7000

##### **Information Officer (IO)**

Johan Gibhard: Head of Compliance

johan.gibhard@db.com

##### **Deputy Information Officer (DIO)**

Pearl Golden

pearl.golden@db.com

## Chief Executive Officer (CEO)

Saloshni Pillay

saloshni.pillay@db.com

## 5. Section B- PAIA and The Information Regulator Guide

The Regulator has, in terms of section 10(1) of PAIA, as amended, updated, and made available the revised Guide on how to use PAIA ("Guide"), in an easily comprehensible form and manner, as may reasonably be required by a person who wishes to exercise any right contemplated in PAIA and POPIA. The Information Regulator has published a guide on the use of PAIA for requesters (Notice 1504 of 16 November 2021- PAIA Guide on how to use the PAIA Act). The Guide can be obtained upon request to the Information Officer or from the website of the Regulator: [www.inforegulator.org.za](http://www.inforegulator.org.za)

PAIA provides a mechanism for a requester to access records of a private or public body if such record is required for the exercise or protection of any rights. If a public body lodges a request, the public body must be acting in the public interest.

The contact details of the Regulator are:

**Physical Address:** Woodmead North Office Park, 54 Maxwell Drive, Woodmead, Johannesburg, 2191

**Postal Address:** P.O. Box 31533, Braamfontein, Johannesburg, 2017

**Email Address:** [enquiries@inforegulator.org.za](mailto:enquiries@inforegulator.org.za)

**Telephone Number:** +27-10-023 5200

**Toll Free:** 0800 017 160

**Website:** <https://inforegulator.org.za/>

The Guide contains the following information:

1. The objects of the Act.
2. The role of the Information Regulator.
3. How to make a request for a record.
4. Particulars of the Information Officer of every public body.
5. The manner and form of a request for access to information held by a body.
6. Assistance available from both the information officers and the Information Regulator in terms of this Act.
7. All remedies in law regarding acts, omissions, rights and duties, including how to lodge an internal appeal and a court application.
8. Schedules of fees to be paid in relation to requests for access to information.
9. Regulations made in terms of the Act.

The Information Regulator is the delegated legislative body that oversees implementation of both PoPIA and PAIA.

## 6. Categories of records of Deutsche Bank AG Johannesburg Branch which are available without a person having to request access

DBJ does currently not make provision for personal records that can be accessed in terms of section 52(1)(a) of PAIA and all requests for information must be submitted as described in section 4 of this Manual.

A private body may, on a voluntary basis and periodic basis, submit to the Minister a description of categories of records that are automatically available without a person having to request access in terms of this Act. The Minister must publish such a description in the Gazette.

In addition to this Manual, DBJ's Privacy Policy is available on our website by following the path outlined below:

Navigate to "<https://www.db.com/south-africa>" in your browser, then click on "Privacy Policy" at the bottom of the home page.

## 7. Description of records of Deutsche Bank AG Johannesburg Branch which are available in accordance with any other legislation

Where applicable to our operations, all records kept in terms of the following legislation applies to DBJ and are available in accordance with the said legislation.

- Administration of Estates Act No.66 of 1965
- Banks Act No. 94 of 1990
- Basic Conditions of Employment Act No. 75 of 1997
- Investment Schemes Control Act No. 45 of 2002
- Companies Act No. 71 of 2008
- Competition Act No. 89 of 1998
- Compensation for Occupational Injuries and Diseases Act No. 130 of 1993
- Customs and Excise Act No 91 of 1964
- Employment Equity Act No. 55 of 1998
- Financial Advisory and Intermediary Services Act No. 37 of 2002
- Financial Intelligence Centre Act No. 38 of 2001
- Income Tax Act No. 58 of 1962
- Insolvency Act No.24 of 1936
- Inspection of Financial Institutions Act No.18 of 1998
- Labour Relations Act No. 66 of 1995
- Occupational Health and Safety Act No. 85 of 1993
- Pension Funds Act 24 of 1956

- Prevention of Organised Crime Act No. 121 of 1998
- Securities Services Act No. 36 of 2004
- Skills Development Levies Act No.9 of 1999
- Stamp Duties Act No. 77 of 1968
- Unemployment Insurance Act No. 63 of 2001
- Securities Transfer Tax Act No.25 of 2007
- Unit Trusts Control Act No. 54 of 1981
- Usury Act No. 73 of 1968
- Value-added Tax Act No. 89 of 1991

**PoPIA** defines personal information as any information relating to an identifiable, living, natural person and where it is applicable and identifiable, existing juristic person, including but not limited to:

- Information relating to the race, gender, sex, pregnancy, marital status, national, ethnic or social origin, colour, sexual orientation, age, physical or mental health, well-being, disability, religion, conscience, belief, culture, language and birth of the person.
- Information relating to the education of the medical, financial, criminal or employment history of the person.
- Any identifying number, symbol, email address, physical address, telephone number, location information, online identifier or other particular assignments of the person
- The biometric information of the person.
- The personal opinions, views or preferences of the person.
- Correspondence sent by the person that is implicitly or explicitly of a private or confidential nature or further correspondence that would reveal the content of the original correspondence.
- The views or opinions of another individual about the person.

**PAIA** promotes the right for access to any information held by another for the exercise or protection of any rights and its enactment was specifically for the purpose of giving access to information.

## 8. Description of subjects on which Deutsche Bank AG Johannesburg Branch holds records and Categories of information collected

DBJ has a Privacy Policy in place which describes how we collect, use, disclose and protect personal information. Personal information refers to information about a living natural person and a juristic person (each a “person”) to which privacy and data protection legislation in South Africa applies, and as may be more particularly defined or limited by such legislation. This policy can also be found on the company website by following the path below.

Navigate to “<https://www.db.com/south-africa>” in your browser, then click on “Privacy Policy” at the bottom of the home page.

The various types of data subjects are described below. Please note that a requester is not automatically granted access to these records and that access may be refused in accordance with Sections 62 to 69 of PAIA.

Certain business functions within DBJ will collect and process personal information to fulfil various purposes. This provides an overview of the types all records maintained and the categories of data subjects from whom information is obtained. Please note that the information stated below does not represent an exhaustive list of information collected or processed. Records relating to the following data-subjects are held:

- Personnel records
- Client related records
- Private Body records
- Other-party records

### 8.1. Personnel records

- (i) Personal records provided by personnel
- (ii) Records provided by a third party relating to personnel
- (iii) Conditions of employment and other personnel-related contractual and quasi-legal records
- (iv) Internal evaluation records
- (v) Other internal records and correspondence

“Personnel” refers to any person who works for or provides services to or on behalf of the Companies, and who receives or is entitled to receive remuneration and any other person who assists in carrying out or conducting the business of the institution. This includes, without limitation, directors, all permanent, temporary and part-time staff, as well as contract workers.

### 8.2. Client-related records

- (i) Records provided by a client to DBJ
- (ii) Records provided by a client to a third party acting for or on behalf of DBJ
- (iii) Records provided by a third party to DBJ
- (iv) Records generated by or within DBJ relating to its clients, including transactional records

A “Client” refers to any natural or juristic entity that receives services from DBJ.

### 8.3. Private body records

- (i) Financial records
- (ii) Operational records
- (iii) Databases
- (iv) Information technology

- (v) Marketing records
- (vi) Internal correspondence
- (vii) Product records
- (viii) Statutory records
- (ix) Internal policies, procedures and manuals
- (x) Treasury related records
- (xi) Securities and Equities; and
- (xii) Records held by officials of the Companies

These records include but are not limited to the records that pertain to DBJ's own affairs.

#### 8.4. Other party records

- (i) Personnel, client or private body records which are held by another party, as opposed to the records held by DBJ.
- (ii) Records held by DBJ pertaining to other parties, including without limitation, financial records, correspondence, contractual records, records provided by the other party, and records that third parties provided about the contractors/suppliers.

DBJ may possess records pertaining to other parties, including without limitation, contractors, suppliers, subsidiary/holding companies, joint venture companies, and service providers.

Alternatively, such other parties may possess records that can be said to belong to DBJ.

## 9. Processing of Personal Information

### 9.1. Purpose of processing information

PoPIA allows DBJ to process and retain information under the following conditions:

- Data Subject consents to such processing.
- Processing is a function of fulfilling contractual performance.
- Processing is required by law.
- Processing is aimed at protecting a legitimate interest of DBJ or an interest of a data subject.

DBJ, in its capacity as a responsible party, receives and processes personal information on a regular basis. DBJ ensures that all information processed is for objectives compatible with the abovementioned purposes. The processing of such information forms an integral part of the business activities of DBJ and is required in order to be able to render the financial services to our clients.

### 9.2. Description of the categories of data subjects and the information or categories of information relating thereto

Refer to section 8 above for full details.

### 9.3. Recipients to whom the information may be supplied

DBJ is part of a wider group; therefore, information may flow through affiliates/associates of the group. This information will be processed for the same purpose for which it was first processed. Should the intended purpose shift during processing, in consultation with the Information Officer, the transferring functionary must seek various information privacy assurances, as well as obtain consent from the data subject (if not given by data subject at the onset of processing) for further processing.

### 9.4. Planned transborder flows of information

If a data subject visits the DBJ's website from a country other than the country in which DBJ's servers are located (currently the United Kingdom), the various communications will necessarily result in the transfer of information across international boundaries.

DBJ may need to transfer a data subject's personal information to other group companies or service providers in countries outside South Africa. In such cases, DBJ will fully comply with applicable data protection legislation. This may happen if the DBJ's servers or suppliers and service providers are based outside South Africa, or if the DBJ's services are hosted in systems or servers outside South Africa and/or if a data subject uses the DBJ's services and products while visiting countries outside this area. While these countries may not have data protection laws which are similar to those of South Africa, DBJ ensures that the principles of data protection are observed.

### 9.5. Information Security Measures

DBJ makes use of data classification, anti-virus and anti-malware solutions to ensure that the integrity and confidentiality of personal information collected and maintained by DBJ are not compromised.

Each function within DBJ will engage with information at different levels for varying purposes. This is detailed in the internal functionary policies, which addresses where information is kept and the protective controls applicable to this information in the form in which it is processed by the various functions. These frameworks are consistent with and are governed by the Group Data Privacy and Protection Policy as well as the local Data Protection Procedure which deals with the practical measures and controls in place to ensure information integrity and safekeeping.

Deutsche Bank has an approved master retention schedule which takes into account the minimum regulatory record retention prescripts- the Master Retention Schedule provides how long information must stay within the scope of data protection regimen.

### 9.6. Conditions for processing Personal Information

(i) Accountability – DBJ, as a responsible party, must ensure that all the measures that give effect to all such conditions are complied with, at the time, of the determination of the purposes and means of the processing and during the processing of information. Information is processed through various functions within DBJ, each function takes accountability for the protection and privacy of information within a particular function; the controls built into each function are consistent with DBJ data privacy and protection regimen. We must ensure that we are accountable and be able to demonstrate such accountability in respect of the information that is collected, processed and at times availed for access in terms of the Promotion of Access to Information Act (PAIA).

- (ii) Processing limitation – All information held within DBJ must be held and processed lawfully. The information may only be processed for the purpose for which it is collected, therefore, processing may never be excessive and must always be adequate and relevant.
- (iii) Purpose specific – Information must be collected for a specific, explicitly stated and lawful purpose related to the function/activity of DBJ as a responsible party.
- (iv) Further processing limitation – In instances where DBJ is required to use the information collected from data subjects for a purpose beyond its original purpose, we will ensure that the purpose for which the information is used for, is similar to the purpose for which it was originally collected.
- (v) Information quality – DBJ is required to ensure that collected information is complete, accurate, not misleading, and updated where necessary. Taking cognisance of this fact, due consideration must be given to the purpose for which the information was collected or further processed.
- (vi) Openness – All of the information collected and processed by DBJ is controlled under the S14 or 51 of the PAIA Act.
- (vii) Security safeguards – The integrity and confidentiality of personal information collected and maintained by DBJ through taking appropriately reasonable, technical and organisational measures to prevent loss, damage or unauthorised destruction of information and unlawful access to or processing of personal information.
- (viii) Data subject's participation – DBJ must always take cognisance of the fact that once a data subject has provided adequate proof of identity, he/she has the right to request this entity to confirm, free of charge, whether or not DBJ holds the personal information of that data subject.

## 10. Procedure for requesting access to the above information (PAIA) and (PoPIA)

If you wish to request access, correct, or object to any of the categories of information described above, you are required to complete the applicable request form mentioned in Annexure C. The completed request form must be sent to the email address provided in Section A of this Manual and marked for the attention of the Compliance Department.

These forms are also available from:

- our appointed Information Officer and Compliance Department (whose contact details are in section A of this manual);
- the Information Regulators website ([info regulator.org.za](http://info regulator.org.za));
- the Department of Justice and Constitutional Development website ([www.doj.gov.za](http://www.doj.gov.za)).

There is a prescribed fee (payable in advance) for requesting and accessing information in terms of the Act. Details of these fees are contained in the request form. Note that in terms of Section 54(5) of the Act, records may be withheld until the requester concerned has paid the applicable fees.

You may also be called upon to pay the additional fees prescribed by regulation for searching for and compiling the information which you have requested, including copying charges.

It is important to note that access is not automatic. The requester must identify the right you are seeking to exercise or protect and explain why the record you request is required for the exercise or protection of that right. A request for information will be received and considered in a context

weighing all interests involved by the Information Officer. The requester will be notified in the manner indicated by you on the request form whether your request has been approved.

Also, note that a request for access to information may be refused on the grounds set out in the Act. Mandatory grounds for refusal include, but are not limited to:

- Information for the protection of the privacy of individuals.
- Information for the protection of commercial information and confidential information of third parties.
- Information privileged from production in legal proceedings.
- Commercial information of the Companies.

Where an applicant is of the belief that a request has been unjustifiably refused, the aggrieved party may seek to appeal the decision internally by completing and submitting the Internal Appeal form (Form 4 in Annexure C) to the Information Officer detailing why the applicant is of the belief that the decision is incorrect or to bring to light a factor not considered. The Information Officer may reconsider the decision based on such representation and arrive at a final conclusion. If still unsuccessful, the applicant may lodge a complaint with the Information Regulator.

It is important to note that DBJ's engagement with third parties is guided by the principles of TCF (Treating Customers Fairly) as set out by the Financial Services Conduct Authority given expression to the Branch's Treating Customer Fairly Policy. Should any customer be of the view that they have been unfairly treated by the branch/branch functionary, they also have recourse in terms of the Branches Complaints Policy. In terms of complaints specific to the branch's handling of an information request further recourse is provided in terms of the complaints mechanism of Information Regulator- see Annexure C.

## 11. Availability of the Manual

The Manual is reviewed on an annual basis and is subject to change, the most up-to-date copy can be found on the Branch's website by following the path below:

Navigate to "<https://www.db.com/south-africa>" in your browser, then click on "Legal Resources" at the bottom of the home page then on "Promotion of Access to Information Act (PAIA) & The Protection of Personal Information Act (PoPIA) Manual".

Please note the PAIA manual should be read in conjunction with the DBJ's Privacy Policy by following the path below.

Navigate to "<https://www.db.com/south-africa>" in your browser, then click on "Privacy Policy" at the bottom of the home page.

The Manual of Deutsche Bank AG Johannesburg Branch can also be inspected during normal business hours at our premises at the address specified in section 4 above.

The Manual and the Privacy Policy are also attached to all external email communication.

Alternatively, a copy of the manual may be requested from the Information Officer or Deputy Information Officer.

## 12.Updating of the Manual

The Information Officer of Deutsche Bank AG Johannesburg Branch will update the Manual on a regular basis.

Issued by

**Johan Gibhard- Information Officer and Head of Compliance**

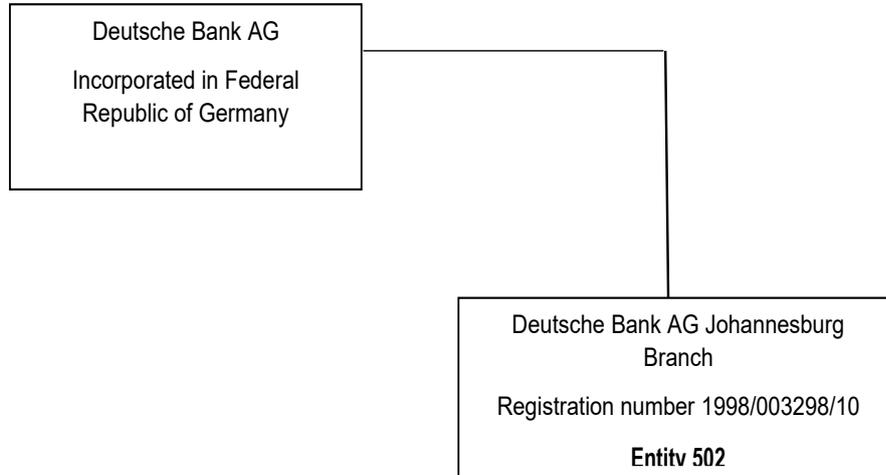
## 13.ANNEXURE A: Product Offering and Branch Organogram

### Financial Services DB AG Branch



Product Capabilities				Regulation	
			Onshore	Offshore	
			Fixed Income & Currencies	Flow Business	FX
Cash Bonds	✓				FAIS and JSE Licensed Product
Repos & Rev. Repos	✓				FAIS and JSE Licensed Product
Money Market Deposits & Loans	✓				FAIS Licensed Product
Structured Business	FX			✓	Authorised Dealer in terms of Excon
	Credit			✓	Not regulated – No Advice or Intermediary service involved
	DCM			✓	Not regulated – No Advice or Intermediary service involved
	Financing			✓	Not regulated – No Advice or Intermediary service involved
O&A	M&A Advisory	✓		FAIS Licensed Product	
	Financing		✓	Not regulated – No Advice or Intermediary service involved	
	DCM		✓	Not regulated – No Advice or Intermediary service involved	
	ECM		✓	Not regulated – No Advice or Intermediary service involved	

## DEUTSCHE BANK AG JOHANNESBURG BRANCH ORGANOGRAM



### 14. ANNEXURE B: Fees schedule

The fees chargeable by private bodies are contained in Annexure “B” of the Regulations: <https://inforegulator.org.za/wp-content/uploads/2020/07/20210827-gg45057gon757-PAIAregulations-1.pdf>

### 15. ANNEXURE C: PAIA Access related forms

The below forms are available from the Information Regulator website: <https://inforegulator.org.za/paia/> , once the webpage open click on the Forms tab.

- Form 01: [Request for a Guide from the Regulator](#) [Regulation 2]

<https://inforegulator.org.za/wp-content/uploads/2020/07/InfoRegSA-PAIA-Form01-Reg2.pdf>

- Form 01: [Request for a Copy of the Guide from an Information Officer](#) [Regulations 3]

<https://inforegulator.org.za/wp-content/uploads/2020/07/InfoRegSA-PAIA-Form01-Reg3.pdf>

- Form 02: [Request for Access to Record](#) [Regulation 7]

<https://inforegulator.org.za/wp-content/uploads/2020/07/InfoRegSA-PAIA-Form02-Reg7.pdf>

- Form 03: [Outcome of request and of fees payable](#) [Regulation 8]

<https://inforegulator.org.za/wp-content/uploads/2020/07/Form-3-PAIA.pdf>

- Form 04: [Internal Appeal Form](#) [Regulation 9]

<https://inforegulator.org.za/wp-content/uploads/2020/07/InfoRegSA-PAIA-Form04-Reg9.pdf>

- Form 05: [Complaint Form](#) [Regulation 10]

<https://inforegulator.org.za/wp-content/uploads/2020/07/InfoRegSA-PAIA-Form05-Reg10-1.pdf>

- Form 13: [PAIA Request for Compliance Assessment Form](#) [Regulation 14(1)]

<https://inforegulator.org.za/wp-content/uploads/2020/07/PAIA-Request-for-Compliance-Assessment-Form-13.pdf>